



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

## **KCATT MEETING AGENDA**

January 26, 2016 - 8:00 AM

Idaho Transportation Department District One Headquarters  
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

1. Call to Order
2. Welcome/Introductions
3. Approval of December 15, 2015 Meeting Minutes
4. Public Comments
5. Project and Utility Updates
6. KMPO Planning Updates
  - a. SH 41 Corridor Master Plan Update
7. Idaho Transportation Board Update
8. Current Business
  - a. STP Applications – Call for Projects (Due February 19, 2016)
9. Upcoming KMPO Board Items
  - a. No Board items scheduled for February
10. Other Business
  - a. KCATT Member Items
11. Next Meeting – February 23, 2016
12. Adjournment

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**KCATT MEETING MINUTES**

**for**

**January 26, 2016**

Idaho Transportation Department District One Headquarters  
600 W. Prairie Avenue, Hayden, Idaho 83815

**Call to Order:**

Chair Sean Hoisington called the meeting to order and welcomed everyone at 8:00 a.m.

**Welcome / Introductions**

Sean Hoisington, Chair .....	City of Hayden
Marvin Fenn .....	Idaho Transportation Department, District 1
Kevin Jump .....	City of Rathdrum
Eric Shanley .....	Lakes Highway District
Robert Palus .....	City of Post Falls
David Callahan .....	Kootenai County
Kelly Brownsberger .....	Post Falls Highway District
John Kelly .....	Community Member
John Parmann .....	Community Member

**Staff**

Glenn Miles .....	Executive Director
Kelly Lund .....	Executive Secretary

**Alternates and Guests**

Donna Montgomery .....	KMPO Volunteer
David McLenna .....	HMH
Jeremy Hofer .....	KEC
Diane Fountain .....	Lakes Highway District
Dan Coonce .....	LHTAC
Kirk Hobson .....	Time Warner Cable
Thomas Gwin .....	Time Warner Cable
Jerremy Clark .....	David Evans and Associates
Monty Montgomery .....	Lakes Highway District
Matt Gillis .....	Welch Comer
Christopher DeLorto .....	HDR
Eric Olson .....	HMH
Rusty Leahy .....	DEA
Ralph Paul .....	IDEQ
Corey Clarke .....	Kootenai County
Rod Twete .....	Lakes Highway District
Susan Kiebert .....	LHTAC
Greta Gissel .....	Centennial Trail Foundation

**3. Approval of December Meeting Minutes**

**Mr. David Callahan made a motion to approve the December 15, 2015 KCATT meeting minutes as submitted. Mr. Robert Palus seconded the motion, which was unanimously approved.**

#### **4. Public Comments**

There were no public comments.

#### **5. Project & Utility Updates**

Marvin Fenn, ITD, reported construction for the State Highway 97/1-90 interchange was planned for this summer; bid openings are expected March 1. A rehab project on Highway 41 from Rathdrum to Highway 54 will be done this summer and includes safety projects that will extend beyond Spirit Lake; the project running from MP 8 to 39 will go out to bid in February. ITD will be striping 11 foot lines on some of the state highways throughout part of the District. The Plummer Bridge is progressing slowly. ITD crews are patching holes and removing trees as necessary.

Kevin Jump, City of Rathdrum, reported the City was in winter maintenance mode.

Eric Shanley, Lakes Highway District, reported the District was in winter maintenance mode. Design of their 2016 construction projects continues; advertisement for contract is expected the end of February.

Rob Palus, City of Post Falls, reported the Transportation Master Plan was progressing; they are currently reviewing costs. The 7<sup>th</sup> Avenue project is expected to go out to bid in March. The City recently held an internal discussion analyzing current snowplowing practices, how to improve their methodology and additional equipment to improve snow removal on sidewalks and bike lanes.

David Callahan, Kootenai County, reported the County's new development code will be available online the end of this week; it will be heard by their Planning Commission on February 25<sup>th</sup>. Mr. Callahan noted the code included the requirement that new private drives meet highway district standards. He hopes the matter will be before the County Commissioners no later than April.

Kelly Brownsberger, Post Falls Highway District, reported the District was in winter maintenance.

John Kelly, community member (bike/ped), noted he had met with Sean Hoisington regarding the Ramsey Road project and thanked him for the opportunity to provide bike/ped perspective. He was pleased to learn ITD was considering an 11 foot travel lane. Mr. Kelly commented on 11 and 12 foot lanes – the impact on traffic, the traffic calming effect and said wider lanes entice people to walk and bike more. He appreciated the opportunity to be involved and provide input on projects.

John Parmann, community member (aviation), noted most pilots were currently looking at their instrument flight ratings. The current edition of the North Idaho Business Journal was largely dedicated to things going on at the airport. Although the Airport Master Plan sited the economic impact at \$130 million annually, Mr. Parmann said it is closer to \$150 million. He explained factors related to the economic impact to the area and noted roads were part of that. Mr. Parmann recognized there was a lot going on east and west of the airport and would like to work together.

Mr. Hoisington, City of Hayden, reported the City was working on partnering with the cities of Hayden Lake, Dalton Gardens and Coeur d'Alene for chip seals. The City of Hayden is planning on doing chip seals in Strawberry Fields and Broadmoore Estates this year. In February, they will be meeting with their Parks, Recreation, and Forestry Commission to discuss opportunities for including bike paths. The City expects to submit the concept report on the Ramsey Road extension this week; a buffered bike lane and adjustments to the striping were considered after a meeting with Mr. Kelly. Mr. Hoisington met with Mr. Delavan, Coeur d'Alene Airport, regarding the alignment along the runway protection zone (RPZ) in an effort to minimize the acquisition needed from the airport; the environmental assessment (EA) process began one week ago. Input from adjacent jurisdictions will be sought. The City will be meeting with property owners on the

acquisition of property for the Hayden Avenue/Ramsey Road roundabout. Based on a corridor plan the City completed last year, the Hayden Renewal Agency is considering funding the improvement of Hayden Avenue between US 95 and Government Way; some acquisition will be needed.

Jeremy Hofer, KEC, reported they were in winter mode. Construction has slowed down, but is expected to pick-up if the mild weather continues. KEC currently has some capital projects to design, bid, and construct. Capital Project 204 – working through some issues with this project on Hayden Avenue in the Post Falls area. Capital Project 205 – designing approximately two miles out of the Athol sub toward Clagstone Road, upgrading the transmission line and putting in some new underground. Capital Project 324 – one mile of new three-phase off Black Lake Road. Capital Project 326 – 1.7 miles off Signal Point. Capital Project 329 – Medimont, upgrade single phase line and move structures alongside the road. Lancaster Road – approximately one mile they want to rebuild to a three phase line, upgrade the conductor, replace the structures; it will go to Highway 41. Mr. Hofer noted they had done some work on this project last year and will meet with Mr. Fenn to get some input and find out what is going to happen with the intersection, lighting, setbacks, etc. Capital Project 608d, e, and f – an old three-phase direct bury conductor, Ator Hill Road and Cottonwood Road; approximately 10 miles of underground they need to upgrade.

Kirk Hobson, Time Warner Cable, reported they had a number of things going on including “node splits” throughout their “footprint.” Crews are attempting to keep up with pole transfers being submitted by both KEC and Avista. There will be more projects this spring.

Ralph Paul, IDEQ, had no updates to report.

## **6. KMPO Planning Updates**

### **a. SH 41 Corridor Master Plan Update**

Ms. Gow was not in attendance. Mr. Miles noted Ms. Gow had completed her advanced Synchro training. Alternatives are expected to be evaluated by the first of March. Once they understand the effects of the alternatives, they will meet with the KCATT. Mr. Miles said he would like to see it get through KCATT by May and to the Board so it can be part of the Transportation Plan update. There is an Urban Balancing Committee meeting next week; they will be reviewing how things are going for the upcoming year. The KMPO Board dropped the Seltice Way project from the Transportation Improvement Program during their January Board meeting; the project will be funded by the Post Falls Urban Renewal Agency and Post Falls Highway District. Mr. Miles noted the City of Coeur d’Alene had approximately a \$50,000 shortfall in completing the land purchases on the Government Way project.

In the next few weeks, the USDOT is expected to release a Notice of Fundability, the TIGER grants, and the new freight funding grant program; the freight related program has both formula funds and a competitive grant program. The Pleasant View Road and Ramsey Road extension projects may be considerations for the opportunity. According to a conference call Mr. Miles had yesterday, the USDOT will make their decision by July 4<sup>th</sup> and announcements by Labor Day. He said if anyone on the committee did consider submitting a project, it would take some concerted effort to get it through. Since the program was implemented, the Spokane/Kootenai County area has successfully been awarded three TIGER grants; this is a high number compared to the rest of the nation. Mr. Miles is still working with Congressional staff to get an answer on the distribution of STP urban funding and has requested a flow chart or letter explaining the intent of Congress. He will be meeting with Congressional staff in February and hopes to get some answers.

## **7. Idaho Transportation Board Update**

Mr. Fenn said during the December Board meeting, the ITD Board discussed annual committee end of year reports/revisions and continued discussions on policies that had been reviewed the last 4-5 months; targets are expected to be set next month. The freight group is putting together a summit for February 11<sup>th</sup>. Mr. Fenn noted ITD will be losing 50% of their staff over the next three years. The Department views this as an opportunity to restructure and become more efficient. Mr. Fenn will provide the committee with a summary showing how the Director is restructuring the Department.

Mr. Miles noted an ITD reorganization announcement had been sent out; Financial Planning has taken on the economic and programming branches. Under the FAST Act, Idaho received a waiver allowing 129K trucks on the Interstate; more applications can be expected.

## **8. Current Business**

### **a. STP Applications – Call for Projects (Due February 19, 2016)**

Mr. Miles noted the packet included a memo explaining the Call for Projects. The intent is to look at an approximate \$10 million pool of funds and prioritize projects. Once they find out the amount of funding available, the ranked projects can be slotted into the program. The eligibility factors are based on what was done in the past. Additionally, they will need to consider all modes of transportation as applicable. Local match for Idaho is 7.34% and based on the amount of public lands in Idaho. Mr. Miles scheduled a February 19<sup>th</sup> deadline in order to get the process completed by March. The Urban Balancing Committee will be slotting projects into the program during their April meeting. With the Seltice Way project being pulled, and assuming the City of Hayden is able to get the Ramsey Road extension project through concept by April, there will be an opening for \$5 million worth of projects going into preliminary design; this is reason for the Call for Projects.

Chair Hoisington expressed a concern that local jurisdictions may only have one city council meeting to vet their projects prior to the February 19<sup>th</sup> deadline. He suggested an alternative deadline of February 26<sup>th</sup> noting this would provide two council meetings prior to the deadline.

Mr. Palus agreed that February 26<sup>th</sup> would be a better date.

There were no objections. Chair Hoisington stated project applications would be due on the 26<sup>th</sup>.

Mr. Miles explained a special meeting would be held. Jurisdictions submitting projects will be given a fifteen minute window to present, highlight, and answer questions about their project. Projects will be scored as they are being presented to determine if they meet certain requirements. Mr. Miles explained the process and noted it was not intended to design the projects. Scoring sheets include sections for pedestrians, biking and transit.

## **9. Upcoming KMPO Board Items**

Mr. Miles noted there were no upcoming Board items and anticipates the February meeting to be cancelled due to lack of business before the Board.

## **10. Other Business**

### **a. KCATT Member Items**

Mr. Fenn noted the division administrator position for ITD Division of Engineering Plans and Products/Chief Engineer was filled by Kimbol Allen the District 6 engineer; Dave Jones previously held the position.

Mr. Palus said last fall, Ms. Lund had provided him a mock “story book” that could be posted on the KMPO website. The “story book” would provide a place for links to jurisdictions’ road weight limits or lane closures for the general public. Mr. Palus noted the City receives a number of phone calls.

Chair Hoisington said he would be interested and noted they had previously discussed moving the construction map to an electronic map which would be available on the KMPO website.

Mr. Miles said typically, the printed construction map is followed by an electronic map in two years. He had discussed the idea of the “story book” with the KMPO Board Chair and Vice Chair; they would agree to it as long as each jurisdiction was responsible for their portion.

Ms. Lund will provide information to the jurisdictions.

Mr. Fenn reported an antenna and box had been seen chained to one of their sign posts throughout various jurisdictions. Over the weekend, it was seen in Athol and, previously, along Ramsey Road. Mr. Fenn said he would like to know what it is and who it belongs to. If it is reported as suspicious, he fears it could disrupt traffic for an extended period of time. No jurisdiction or police agency has claimed ownership of the device. He did not have a photo of the device, but will get one the next time it is spotted. Mr. Kelly offered to check with the traffic unit.

Mr. Fenn noted ITD will begin placing road restrictions on the typical roadways.

Chair Hoisington requested agenda item #5 be changed to “Project, Transit & Utility Updates” in order to include transit updates. He requested Corey Clarke provide an update.

Corey Clarke, Kootenai County, reported the Kootenai County Board of Commissioners just approved a vendor for new paratransit buses; once the contract is finalized, they will get six new paratransit buses. Citylink is moving forward on the Intelligent Transit System technology package and hope to have an RFP out soon. The Service and Fair Equity analysis is expected to be finalized in April. Mr. Clarke said big changes were expected. One public meeting a month is expected until the analysis is finalized; one is scheduled for February 16<sup>th</sup>.

Mr. Miles said Mr. Clarke and Jodie Bieze had asked him to look into whether or not there was an Intelligent Transportation System (ITS) architecture plan. In order for ITS equipment to be procured through a federal grant, it is supposed to be tied to an architecture plan. ITD had started one about four years ago, but it stopped and never adopted. Washington DOT had done a plan for Spokane County, but it does extend far enough over the border to inherit. As KCATT/KMPO and ITD begin looking at more integrated ITS deployment, Mr. Miles believes they will need to look into some type of high level ITS architecture plan that integrates both transportation and public transportation. ITS available for bike/ped would need to be incorporated especially if they are going to start looking at interconnects and using technology to better manage their system.

Mr. Kelly introduced Greta Gissel, Executive Director of the Centennial Trail Foundation. He noted Ms. Gissel and Mr. Clarke were well connected to the bike/ped community.

Mr. Hoisington said he would like to see KCATT expand into educational opportunities and sharing ideas/projects various jurisdictions may be working on and noted the committee only hears a small portion during project updates. He asked Mr. Clarke to provide a presentation on the County’s analysis either next month or in the near future.

11. **Next Meeting** – February 23, 2016

12. **Adjournment**

**Mr. Rob Palus made a motion to adjourn the January 26, 2016 meeting. Mr. David Callahan seconded the motion which passed unanimously.**

The meeting adjourned at 8:54 a.m.

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Recording Secretary