



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

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Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

## **KCATT MEETING AGENDA**

June 28, 2016 - 8:00 AM

Idaho Transportation Department District One Headquarters  
600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

1. Call to Order
2. Welcome/Introductions
3. Approval of May 24, 2016 Meeting Minutes
4. Public Comments
5. Project, Transit & Utility Updates
6. KMPO Planning Updates
  - a. SH 41 Corridor Master Plan Update – Comment Reviews
7. Idaho Transportation Board Update
8. Current Business
9. Upcoming KMPO Board Items
10. Other Business
  - a. Kootenai County Project(s) Transit and Facility Updates – David Evans & Associates
  - b. KCATT Member Items
  - c. Reminder – Title VI Training July 19<sup>th</sup> In Lieu of July 26<sup>th</sup> Meeting
11. Next Meeting – August 23, 2016
12. Adjournment

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## KCATT MEETING MINUTES

for

June 28, 2016

Idaho Transportation Department District One Headquarters  
600 W. Prairie Avenue, Hayden, Idaho 83815

### Call to Order:

Vice Chair Kevin Jump called the meeting to order and welcomed everyone at 8:00 a.m.

### Welcome / Introductions

Kevin Jump, Vice Chair .....	City of Rathdrum
Bill Roberson, Alternate.....	Idaho Transportation Department, District 1
Eric Shanley .....	Lakes Highway District
Robert Palus .....	City of Post Falls
David Callahan.....	Kootenai County
John Pankratz .....	East Side Highway District
John Kelly .....	Community Member
John Parmann.....	Community Member

### **Staff**

Glenn Miles .....	Executive Director
Bonnie Gow.....	Senior Transportation Planner
Kelly Lund .....	Executive Secretary

### **Alternates and Guests**

Donna Montgomery.....	KMPO Volunteer
Jeremy Hofer.....	KEC
Rod Twete.....	Lakes Highway District
Jody Bieze.....	Kootenai County
Kimberly Hobson.....	Kootenai County
Dwight Schock .....	DEA
Robyn Kennedy.....	HDR
Jeff Benzon .....	Kootenai County GIS
Monty Montgomery.....	Lakes Highway District
Cynthia Gibson.....	Idaho Walk Bike Alliance
Thomas Gwin .....	Time Warner Cable
Kirk Hobson.....	Time Warner Cable
Mac Cavasar .....	City of Coeur d'Alene Bike/Ped
Jason Ball .....	Hayden Lake Marathon
Susan Kiebert.....	LHTAC
Marc Eberlein .....	Kootenai County BOCC
Ralph Paul.....	IDEQ
Rusty Leahy .....	DEA
Ken Geibel .....	DEA

### **3. Approval of May 24, 2016 Meeting Minutes**

Mr. Shanley stated page 6 of the Combined Comments on Draft SH 41 Corridor Master Plan Update noted him as being with East Side Highway District; it should be Lakes Highway District.

Vice Chair Jump said the correction was noted.

Ms. Gow stated the Highway 41 Corridor Study comments would be addressed at a later time.

**Mr. Rob Palus made a motion to adopt the May 24, 2016 KCATT meeting minutes as amended. Mr. David Callahan seconded the motion which was unanimously approved.**

#### **4. Public Comments**

There were no public comments.

#### **5. Project, Transit & Utility Updates**

Bill Roberson, ITD reported the auxiliary lanes on I-90 between Highway 95 and 4th Street were disallowed by Federal Highways. The Highway 41 project is ongoing; questions should be directed to Justin Wuest or Ryan Hawkins. The project on I-90 from Northwest Boulevard to Sherman Avenue is on schedule. Mr. Roberson reported on a number of railroad crossing projects. The PS&E on the Highway 95/Ironwood Drive and Emma Avenue project is due June 30<sup>th</sup>. Mr. Roberson noted the Highway 41/Lancaster Road project was advanced to 2019; the Mullan to Prairie Avenue project is expected to be done in 2021.

Eric Shanely, Lakes Highway District, reported crews were out preparing some gravel roads for Bituminous Surface Treatment (BST). 2016 construction projects are expected to start next week. Approximately 30 miles of chip seals will be done following the BST projects. The District expects to be busy into August with construction projects.

Rob Palus, City of Post Falls, reported the State Highway 41 bicycle/pedestrian facility was substantially complete and noted an ADA compliant pedestrian ramp at Mullan and Highway 41 will be modified to increase the overall safety of the ramp; hydro-seed will be done in the fall. The 7<sup>th</sup> Avenue project went out to bid; contractors should begin work late July/early August; a pre-construction meeting is scheduled the third week of July. The City has some chip seal projects.

David Callahan, Kootenai County, reported new development code was adopted by the County Commissioners on June 9<sup>th</sup> with an effective date of June 14<sup>th</sup>.

John Pankratz, East Side Highway District, noted he had not yet seen a construction schedule for their Local Highway Safety Improvement Program (LHSIP) project on Fernan Lake Road. The bid opening on the Canyon Road LHSIP project is July 12<sup>th</sup>; a construction schedule is expected to follow. Mr. Pankratz has not seen a construction schedule for the Burma Road slope repairs. The District is doing maintenance, patching and getting ready to seal coat.

John Kelly, Community Member, stated he had no updates to report. He noted the most recent bike crashes in Coeur d'Alene involved student age children. He noted Bike CdA teams up with various organizations/entities to provide education in safe bike riding which includes "bike rodeos." They have held bike rodeos in Spirit Lake, Coeur d'Alene, and Wallace; one will be held in Hayden tomorrow and another expected to be held Coeur d'Alene. Mr. Kelly explained the activities at these events and said they try to incorporate crash scenarios into the activities. The leading cause of crashes in Coeur d'Alene is young children riding on sidewalks against the flow of traffic.

John Parmann, Community Member, noted there were no aviation updates to report.

Vice Chair Kevin Jump, City of Rathdrum, noted he was absent from the last KCATT meeting as they had a bid opening that morning. The project, the 2016 annual street rehabilitation work, has since been awarded to Interstate Concrete and Asphalt. Mr. Jump noted the streets included in the project which will begin late August. The City has a water well project on the west side of Highway 41 and will include coordination with ITD. The City did a right-of-way validation with Post

Falls Highway District for approximately a ¼ mile section of Barrett Road off Reservoir Road which leads up to Rathdrum Mountain. Once Barrett Road is improved, the City will have access to 570 acres of undeveloped property that was previously inaccessible; Barrett Road is in design.

Jody Bieze, Kootenai County Transit, deferred her updates to DEA who will do a presentation.

Jeremy Hofer, KEC, reported on major projects they hope to complete this year: Capital Project 204 – working with Post Falls for easements along Hayden Avenue. Athol to Clagstone – rebuild transmission line. Signal Point – convert nearly 2 miles of overhead to underground. Cave Bay Road – replace 0.8 miles of underground and 1.4 miles of overhead. Capital Project 329 – Medimont area, rebuild 2 miles of overhead; the project is going out to bid this week with construction expected in August. There is a number of subdivision/new construction work.

Thomas Gwin, Time Warner Cable, reported they were continuing to rebuild their system throughout the County. Crews completed work between Coeur d’Alene and Moscow along US 95. Mr. Gwin noted Time Warner Cable was in the middle of a merger and will soon become Charter Communications; customers are not expected to be impacted.

Ralph Paul, IDEQ, had no updates to report.

## **6. KMPO Planning Updates**

### **a. SH 41 Corridor Master Plan Update – Comment Review**

Bonnie Gow noted the comments she had received from the jurisdictions had been combined and included in the committee packet; highlighted comments were those the group would need to answer. Ms. Gow asked the group if they would prefer to review the comments during the meeting or set up a workshop. The first open house will be scheduled once all the comments have been addressed and incorporated in the executive summary; a total of three open houses will be held.

Mr. Shanley suggested a workshop be scheduled. Mr. Palus and Mr. Callahan both concurred and felt it would be more efficient.

Mr. Miles said he would like the matter before the KMPO Board in August and expressed the importance of completing the update as soon as possible. He suggested the workshop be scheduled early morning Tuesday, July 12.

Mr. Roberson will check availability and reserve the EOC room.

Mr. Kelly noted one of his comments in the combined list (page 8) referred to a Federal Highway Administration (FHWA) notation saying FHWA Idaho would “develop a plan review checklist that can be used by the Idaho MPOs in the development of plans...” He asked if anyone knew what FHWA was referring to and if a checklist was available. He felt it might be useful in reviewing the comments. Mr. Kelly was interested in pedestrian/bicycle portions of the checklist.

Mr. Miles stated FHWA had not developed a checklist, but will look into this when he is in Boise next week.

Vice Chair Jump summarized the discussion noting a workshop to review the comments would be conducted in the EOC room preferably in the morning of Tuesday, July 12<sup>th</sup>.

## **7. Idaho Transportation Board Update**

Mr. Roberson reported ITD would be increasing the speed limit to 70 M.P.H. on US 95 north of Garwood to approximately the bottom of Granite. The study that was done was turned into the ITD

Board and approved. Signs are currently being ordered; public outreach and press releases will be done. The change is expected to take place next month. ITD and LHTAC have collaborated to compile the 2017-2021 Idaho Transportation Investment Program (ITIP) which has a 30 day comment period; while some projects have been advanced others have been delayed.

## **8. Current Business**

There was no current business.

## **9. Upcoming KMPO Board Items**

Mr. Miles said there were no known upcoming Board items.

## **10. Other Business**

### **a. Kootenai County Project(s) Transit and Facility Updates – David Evans & Assoc.**

Mr. Dwight Schock, David Evans and Associates, provided a PowerPoint presentation on the Service and Fare Equity Analysis (SAFEA). Topics included service planning/concepts, fare collection concept, fares and fare roll-out, transit center and finalizing service concepts. He commented on the input they had received and discussed potential service options.

Mr. Miles noted that in/during their presentation they state the County anticipates/expects a fare to be imposed; however, there has been no formal position by the Board of County Commissioners to institute a fare. There is an expectation a fare will be instituted, but this is a policy decision. Mr. Miles felt it was important the caveat in the public outreach is that the decision has not been made – it is still on the table for discussion; saying they expect a fare, but do not know what it is going to be yet, creates an expectation that it is a “done deal.” Mr. Miles said it was important that it is understood that the issue is still on the table as part of the overall discussion. The “no action” alternative is always a part of the conversation when federal funds are involved and the reason he felt it was important the point be made. He cautioned them against creating the air that the decision on a fare had been reached. The City of Wenatchee had a fare free system for a number of years and then instituted a fare; he felt there may be something learned from their experience.

Ms. Bieze said part of their public outreach was to specifically get comment on a fare; they have yet to have anyone pushback on the fare.

Mr. Schock stated he understood Mr. Miles’ concern.

Mr. Parmann questioned the likelihood of including the airport in the route and noted the airport five-year plan included commercial passenger service. The transit service would be useful in taking people into town; there is limited rental car capacity at the airport.

Mr. Miles said Mr. Parmann had brought up a good point. The airport, Workforce Training Center and KTEC are in the Lancaster corridor area; more manufacturing is expected in that area.

Mr. Schock responded to a question from the audience noting the buses had bike racks and confirmed that they do look at sidewalk connectivity. The sidewalk question is a big issue and needs to be dealt with in general; however, it does not differ from a number of other areas.

Ms. Bieze said they have been working with the cities and looking at their walking/biking master plans and network designs in relationship to the transit stops; they are coordinating the data. Once the Intelligent Transportation Systems (ITS) is implemented, the ridership data will be more accurate. Ridership, population, employment, and development data are among the things that will be included in the model. They want to make the system predictable, efficient, and for everyone; they are looking at route alternatives. She commented on the current survey and said they would

like to reach as many people as possible. A number of meetings have been held. Ms. Bieze commented on the attendance of the meetings and said meetings for user groups have been effective. Part of their outreach and information sharing has been done by using cities' Facebook pages. Ms. Bieze said they would like a dedicated transportation website, but it would require permission from the Board of County Commissioners and various agencies; it is easier to leverage existing social media networks through the cities.

Ms. Hobson said advertising for the purpose of raising money will be considered once the system is set and has become more efficient.

b. KCATT Member Items

Mr. Kelly recommended a two-part training webinar on planning/design considerations for separated bike lanes available through the Federal Highway Administration.

c. Reminder – Title VI Training July 19<sup>th</sup> In Lieu of July 26<sup>th</sup> Meeting

The Title VI training scheduled for July 19<sup>th</sup> will be held in the EOC room from 8:00 – 11:00 a.m.

**11. Next Meeting – August 23, 2016**

**12. Adjournment**

**Mr. John Pankratz and Mr. David Callahan moved to adjourn the June 28, 2016 meeting. Mr. Rob Palus seconded the motion which passed unanimously.**

The meeting adjourned at 9:30 a.m.

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Recording Secretary