



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting
October 12, 2017 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Jim Mangan, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest**
- 3. Approval of September 14, 2017 KMPO Board Meeting Minutes**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Kevin Jump**
 - a. Recap of Activities – September 2017
 - b. KMPO 2017-2021 TIP Amendment #14 SH-53/U.S 95 – Recommendation
 - c. KMPO 2017-2021 TIP Amendment #16 and 2018-2022 TIP Amendment #1 - Recommendation
- 6. Administrative Matters**
 - a. September 2017 KMPO Expenditures & Financial Report – Glenn Miles
 - b. 2017-2021 TIP Amendment #15, Administrative Amendment modification to include STP Urban funding increases to two projects: KN 12308 and KN 13864
- 7. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Urban and Specialized Transit Monthly Report – Kimberly Hobson
 - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 8. Other Business**
 - a. KMPO 2017-2021 Transportation Improvement Program (TIP) Amendment #14 ITD Request to add Scope and Budget to SH-53/U.S. 95 Interchange and Associated Improvements – Recommendation for Approval
 - b. KMPO 2017-2021 Transportation Improvement Program (TIP) Amendment #16 and KMPO 2018-2022 Transportation Improvement Program (TIP) Amendment #1 Kootenai County Request to amend both 2017 TIP & 2018 TIP to revise, delete and add projects to conform to the 2018 FTA Section 5307 Program of Projects (POP) approved by Kootenai County – Recommendation for Approval
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – November 16, 2017** (3rd Thursday of November)
- 12. Adjournment**

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION
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1-208-930-4164 website: www.kmpo.net

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
October 12, 2017
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

James Mangan, Chair	Worley Highway District
Jim Kackman, Vice Chair	Coeur d'Alene Tribe
John Austin	East Side Highway District
Marc Eberlein	Kootenai County
Dick Panabaker	City of Hayden
Darrell Rickard, Alternate	City of Rathdrum
Terry Werner	Post Falls Highway District
Monty Montgomery, Alternate	Lakes Highway District
Marvin Fenn, Alternate	Idaho Transportation Department Dist. 1
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

Lynn Borders	City of Post Falls
Vic Holmes	City of Rathdrum
Rod Twete	Lakes Highway District
Damon Allen	Idaho Transportation Department Dist. 1

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

Attendees:

Donna Montgomery	KMPO Volunteer
Daniel Carmichael	Kootenai County (employee)
Kimberly Hobson	Kootenai County (employee)
Alan R. Eirls	Citylink, Coeur d'Alene Tribe
Martin Whelshula	Coeur d'Alene Tribe
Kevin Jump	City of Rathdrum
Jeannette Leckvold	Kootenai County (employee)
Diane Fountain	Lakes Highway District
Corinne Johnson	Worley Highway District
John Pankratz	East Side Highway District

1. Call to Order – Jim Mangan, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Mangan at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest

Mr. Marc Eberlein moved to approve the agenda as presented. Mr. Terry Werner seconded the motion which passed unanimously.

3. Approval of September 14, 2017 KMPO Board Meeting Minutes

Mr. Terry Werner moved to approve the minutes of the September 14, 2017 KMPO Board meeting. Mr. Jim Kackman seconded the motion which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Kevin Jump

a. Recap of Activities – September 2017

KCATT Chair Kevin Jump, City of Rathdrum Public Works Director, noted discussions during their last meeting included the Regional Non-Motorized Transportation Plan update and the purchase of traffic counting cameras with Urban Balancing funding. The committee had two recommendations to present to the Board:

b. KMPO 2017-2021 TIP Amendment #14 SH-53/US 95 – Recommendation

Mr. Jump noted the SH53/US95 project included a change of scope and budget. KCATT voted unanimously to recommend approval of the FY 2017-2021 KMPO TIP Amendment #14 to the KMPO Board. The KMPO Board had no questions.

c. KMPO 2017-2021 TIP Amendment #16 and 2018-2022 TIP Amendment #1 - Recommendation

After reviewing the transit related projects, KCATT voted unanimously to recommend approval of the FY 2017-2021 KMPO TIP Amendment #16 and 2018-2022 TIP Amendment #1 to the KMPO Board. The Board had no questions.

6. Administrative Matters

a. September 2017 KMPO Expenditures & Financial Report – Glenn Miles

Mr. Terry Werner moved to approve the expenses for September 2017. Mr. Jim Kackman seconded the motion which passed unanimously.

b. 2017-2021 TIP Amendment #15, Administrative Amendment modification to include STP Urban funding increases to two projects: KN 12308 and KN 13864

Mr. Miles explained Administrative Amendment #15 and noted it addressed Urban Balancing funding increases to two projects. No action was required. The Board had no questions.

7. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Urban and Specialized Transit Monthly Report – Jody Bieze

Ms. Kimberly Hobson noted the new routes had been in place one month; there has been a drop in ridership. Coffman Engineering has been selected for the transit center design; they are negotiating a contract and will provide the design once it is available. An update on the installation of the Intelligent Transportation System (ITS), cameras, automatic passenger counters, onboard annunciators and signs on the fixed route buses was provided. Paratransit, Kootenai Health, and Ring-a-Ride ridership was reported. Ring-a-Ride ridership is increasing with the majority of riders being over age 65; in conjunction with Kootenai Health, several Ring-a-Ride presentations are planned. Ms. Hobson commented on their public participation policy. In response to a comment from Mr. Gookin, Ms. Hobson explained all stops were ADA compliant and cataloged twice a year. Saturday bus service has been reinstated; bus service is now available Monday through Saturday.

Mr. Gookin thanked Ms. Hobson and Ms. Bieze for addressing the Northwest Village Owners Association.

b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls

Mr. Eirls noted rural transit was quiet in September. Although rural route ridership remained consistent, the Link route was down approximate 2,000 riders; ridership is expected to increase once the urban routes stabilize. A deer strike caused minimal damage to the bumper of one of the buses. They are in the process of writing the 2018-2020 grants for the rural and link routes; the purchase of two buses will be included in the grant application. Regarding the recent route changes, Mr. Eirls received complaints about the street side of the stops; he was not aware of any complaints regarding the absence of Saturday/Sunday bus service and, at this point, had not received any feedback from the Tribe. Although the times are posted at each stop, Mr. Eirls has recommended publishing the times in the newspaper once each stop time has been established.

8. Other Business

- a. KMPO 2017-2021 Transportation Improvement Program (TIP) Amendment #14
ITD Request to add Scope and Budget to SH 53/US 95 Interchange and Associated Improvements – Recommendation for Approval

Mr. Miles explained 2017-2021 Transportation Improvement Program (TIP) Amendment #14 was a request by ITD to add scope and budget to the SH 53/US 95 project and associated improvements. The Amendment incorporates the \$41 million GARVEE funds approved by the legislature last year and the ITD Board in August. The project is tentatively scheduled to be out to bid late 2019 with construction early 2020. Mr. Miles commented on a \$21 million GARVEE project on US 95 north of Kootenai County that will extend the four lanes to the top of Granite Hill. TIP Amendment #14 had a 15 day public comment period. Although KMPO had one phone call regarding the project, no public comments were received. KCATT has recommended approval of TIP Amendment #14 by the KMPO Board.

Mr. Marc Eberlein moved to approve KMPO 2017-2021 Transportation Improvement Program (TIP) Amendment #14. Mr. Terry Werner seconded the motion. The motion passed by the majority of the Board with Mr. Marc Eberlein voting nay.

- b. KMPO 2017-2021 Transportation Improvement Program (TIP) Amendment #16 and
KMPO 2018-2022 Transportation Improvement Program (TIP) Amendment #1
Kootenai County Request to amend both 2017 TIP & 2018 TIP to revise, delete and
add projects to conform to the 2018 FTA Section 5307 Program of Projects (POP)
approved by Kootenai County – Recommendation for Approval

Mr. Miles noted KMPO 2017-2021 Transportation Improvement Program (TIP) Amendment #16 also served as KMPO 2018-2022 TIP Amendment #1. In order to balance their Programs, Kootenai County has requested the amendments to address multiple projects – 5 new projects, modifications to existing projects and the elimination of 3 projects. The matter was put out for a 15 day public comment period; no public comments were received. KCATT has recommended approval of the Amendments by the KMPO Board.

Mr. Terry Werner moved to approve Amendment #16 to the KMPO 2017-2021 Transportation Improvement Program and Amendment #1 to the KMPO 2018-2022 Transportation Improvement Program. Mr. Jim Kackman seconded the motion. The motion passed by the majority of the Board with Mr. Marc Eberlein voting nay.

9. Director's Report (written report included in Board packet)

Mr. Miles reported the Government Way project will have a mid-November bid opening. ITD and Local Highway Technical Assistance Council (LHTAC) will have a number of projects going out to bid this year.

Mr. Miles met with the Idaho Trucking Association last week during their monthly safety meeting. The Director of Operation Life Saver provided an informative presentation. Mr. Miles will recommend the presentation be given to KCATT. The group was told about the various ex-officio positions open on KCATT. In light of the comments, a roundtable discussion between members of the trucking industry and KCATT was suggested twice a year; the idea will be presented to KCATT. Mr. Miles noted ITD issued special permits to truckers, but did not address low clearance grade crossings; he has suggested discussion on the permitting process to address grade crossings.

10. Board Member Comments

Mr. Fenn noted ITD had installed a new adaptive signal timing program on the Highway 95 corridor.

Mr. Werner reported the Post Falls Highway District was currently working on their Transportation Master Plan. Comments can be forwarded to their consultant, Ruen Yeager.

In response to a question from Mr. Austin regarding timber clearing proposed on the I-90 corridor from Rose Lake to Cataldo, Mr. Fenn said he believed ITD had partnered with the Department of Lands who was taking a lead on the project.

11. Next Meeting – November 16, 2017 (3rd Thursday of November)

Chair Mangan noted a change to the next meeting date. The November 16th date conflicts with the Idaho Association of Highway Districts annual convention. The next KMPO Board meeting will be held on the second Thursday of the month, November 9th.

12. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Chair Mangan adjourned the October 12, 2017 meeting without objection.

The regular meeting was adjourned at 2:13 p.m.

Recording Secretary