



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting
February 8, 2018 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Jim Mangan, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest**
- 3. Approval of January 11, 2018 KMPO Board Meeting Minutes**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Eric Shanley**
 - a. Recap of Activities – January 2018
 - b. KCATT Non-Voting Membership – Recommendation of Appointment
 - c. KCATT Transportation Performance Measure – Recommendation
 - d. KCATT Traffic Count Camera Acquisition – Recommendation
- 6. Administrative Matters**
 - a. January 2018 KMPO Expenditures & Financial Report – Glenn Miles
 - b. 2018-2022 Transportation Improvement Program (TIP) Amendment #2 – ITD Request for Administrative Modification – Consolidate KN 19350 I-90 Pennsylvania Ave Overpass West Bound into KN19188 I-90 Pennsylvania Ave Overpass East Bound. Modify Construction Year
- 7. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Urban and Specialized Transit Monthly Report – Kimberly Hobson
 - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 8. Other Business**
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – March 8, 2018**
- 12. Adjournment**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
February 8, 2018
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

James Mangan, Chair	Worley Highway District
Jim Kackman, Vice Chair	Coeur d'Alene Tribe
John Austin	East Side Highway District
Lynn Borders	City of Post Falls
Dick Panabaker	City of Hayden
Darrel Rickard, Alternate	City of Rathdrum
Rod Twete	Lakes Highway District
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

Bob Bingham	Kootenai County
Vic Holmes	City of Rathdrum
Terry Werner	Post Falls Highway District
Damon Allen	Idaho Transportation Department Dist. 1

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

Attendees:

Monty Montgomery	Lakes Highway District
Donna Montgomery	KMPO Volunteer
Eric Shanley	Lakes Highway District
John Pankratz	East Side Highway District
Alan Soderling	City of Hayden
Jody Bieze	Kootenai County (employee)
Alan Eirls	Citylink, Coeur d'Alene Tribe
Bill Roberson	Idaho Transportation Department Dist. 1

1. Call to Order – Jim Mangan, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Mangan at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest

Mr. Lynn Borders moved to approve the agenda as presented. Vice Chair Jim Kackman seconded the motion which passed unanimously. No declarations of conflict were declared.

3. Approval of January 11, 2018 KMPO Board Meeting Minutes

Mr. John Austin moved to approve the minutes of the January 11, 2018 KMPO Board meeting as presented. Mr. Lynn Borders seconded the motion which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Eric Shanley

a. Recap of Activities – January 2018

KCATT Chair Eric Shanley, Lakes Highway District, noted the items discussed during the January KCATT meeting were included on the KMPO Board agenda, KCATT non-voting membership, Transportation Performance Measures, and traffic count camera acquisition.

b. KCATT Non-Voting Membership – Recommendation of Appointment

Mr. Shanley said KCATT recommended the appointment of four new non-voting KCATT members, the reappointment of John Parmann to the Aviation position, the appointments of Mac Cavasar to the Bike/Ped position, Stephen Semenick to the Rail position, and John Glinski to the Trucking position. The Board packet included a copy of each of the applications received.

Mr. Rod Twete moved to approve KCATT's recommendation to seat the 4 applicants to the 2-year term positions. Mr. Lynn Borders seconded the motion which passed unanimously.

c. KCATT Transportation Performance Measure – Recommendation

Mr. Shanley noted the Board packet included a memo explaining the background on Transportation Performance Measures. KCATT recommended the KMPO Board accept the Idaho Transportation Department's (ITD) Performance Targets and Measures for Safety and Non-Motorized Transportation, as well as support ongoing efforts to achieve those targets through project selection and the programming of projects.

Mr. Miles discussed ITD's draft Performance Measure targets and compared them to Kootenai County's current safety rates. By adopting the State's standards, KMPO would be working toward helping ITD lower the statewide averages.

Mr. Dick Panabaker moved to approve KCATT's recommendation. Mr. John Austin seconded the motion which passed unanimously.

d. KCATT Traffic Count Camera Acquisition – Recommendation

Mr. Shanley said KCATT recommended the KMPO Board approve the acquisition of 5 CountCam2 Traffic Cameras and 2 Reconyx trail cameras for the purpose of acquiring pedestrian traffic counts at various locations.

Mr. Miles explained the equipment will be kept at KMPO and available for checkout by members of KMPO and various jurisdictions/agencies. By agreement, any agency using the equipment will provide KMPO a copy of any data collected and/or analyzed. The cost was included in the FY18 budget. KMPO currently does not have any traffic counting equipment. Mr. Miles answered questions from the Board.

Mr. Dan Gookin moved to approve the acquisition of the traffic count cameras as presented. Mr. Rod Twete seconded the motion which passed unanimously.

6. Administrative Matters

a. January 2018 KMPO Expenditures & Financial Report – Glenn Miles

Mr. Lynn Borders moved to approve the expense report for January 2018. Mr. Darrell Rickard seconded the motion which passed unanimously.

- b. 2018-2022 Transportation Improvement Program (TIP) Amendment #2 – ITD Request for Administrative Modification – Consolidate KN 19350 I-90 Pennsylvania Ave Overpass West Bound into KN19188 I-90 Pennsylvania Ave Overpass East Bound. Modify Construction Year

Mr. Miles noted the 2018-2022 TIP Amendment #2 was an administrative amendment which consolidated the projects and changed the construction year; the scope and cost did not change. No action was required.

7. Public Transportation (Informational Items Provided to KMPO)

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- a. Kootenai County Urban and Specialized Transit Monthly Report – Jody Bieze

The Board was provided a copy of the Kootenai County January 2018 transit report. Ms. Jody Bieze noted their National Transit Database (NTD) reporting was complete. She highlighted fixed route and Paratransit revenue hours/miles and average trips as well as ridership numbers through January. The Riverstone Transit Center project is on schedule.

- b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls

Mr. Alan Eirls said they had completed their National Transit Database (NTD) reporting and ITD quarterly reporting; two issues are pending on the NTD report. Overall ridership had increased in January. There were two minor issues on the buses; one required the dispatch of law enforcement. He has discussed with Ms. Bieze a rule of suspension for riders who create problems on the buses. Mr. Eirls noted communication loss was a serious issue for buses in the rural area. They are currently testing a digital radio system and considering putting out a bid package for the digital technology on their buses. He answered questions from the Board and commented on the safety features that would be available through the technology.

8. Other Business

Mr. Miles noted there were no items to discuss.

9. Director's Report (written report included in Board packet)

Mr. Miles noted the 2018-2022 Transportation Improvement Program (TIP) was approved by the Federal Highways Administration and Federal Transit Administration and was now in effect.

The City of Post Falls will have their funding obligation for the Seltice Way Congestion Mitigation project. ITD had approximately \$16 million in unused obligation authority; they moved forward with obligating funds for the project so it can go out to bid.

Ms. Ali Marienau provided an update to the Regional Non-Motorized Plan. The second stakeholder workshop has been held. Public outreach efforts will begin in the next few weeks when an online survey and editable map will be made available to the public; links will be posted to the KMPO website and blog. The public input period is expected to last 30 days. She will be working with KCATT to identify pedestrian traffic count locations. Following the public input period, two public workshops will be held. The final stakeholder workshop will be held in April.

10. Board Member Comments

There were no board member comments.

11. Next Meeting – March 8, 2018

12. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Chair Mangan adjourned the February 8, 2018 meeting without objection.

The regular meeting was adjourned at 2:01 p.m.

Recording Secretary