



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting**

**July 12, 2018 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1<sup>st</sup> Floor  
408 N. Spokane Street, Post Falls, Idaho

**AGENDA**

- 1. Call to Order – Jim Mangan, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest**
- 3. Approval of June 14, 2018 KMPO Board Meeting Minutes**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Eric Shanley**
  - a. Recap of Activities – June 2018
  - b. Regional Non-Motorized Transportation Plan Update – Recommendation
- 6. Administrative Matters**
  - a. June 2018 KMPO Expenditures & Financial Report – Glenn Miles
  - b. 2019 Annual Budget – Approval
- 7. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

  - a. Kootenai County Transit Update Presentation – Jody Bieze
  - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 8. Other Business**
  - a. 2019-2023 Transportation Improvement Program Update – Glenn Miles
    - i. Draft Table of Projects
    - ii. Publication of FTA Program of Projects with TIP
    - iii. Advertisement and Comment Period
  - b. ITD Board of Director's Meeting August 15-16 in District 1
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – August 9, 2018**
- 12. Adjournment**

For special accommodation/translation services, call 1.208-930-4164, 48 hours in advance. KMPO assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act.

## MEETING MINUTES

Kootenai Metropolitan Planning Organization  
Regular Board Meeting  
July 12, 2018  
Post Falls City Council Chambers, City Hall, First Floor  
Post Falls, Idaho

### Board Members in Attendance:

James Mangan, Chair	Worley Highway District
Jim Kackman, Vice Chair	Coeur d'Alene Tribe
John Austin	East Side Highway District
Bob Bingham	Kootenai County
Lynn Borders	City of Post Falls
Terry Werner	Post Falls Highway District
Rod Twete	Lakes Highway District
Dan Gookin	City of Coeur d'Alene

### Board Members Absent:

Dick Panabaker	City of Hayden
Vic Holmes	City of Rathdrum
Damon Allen	Idaho Transportation Department, Dist. 1

### Staff Present:

Glenn Miles	Executive Director
Kelly Lund	Executive Secretary

### Attendees:

Eric Shanley	Lakes Highway District
Donna Montgomery	KMPO Volunteer
Jody Bieze	Kootenai County (employee)
Amber Conklin	Kootenai County (employee)
Diane Fountain	Lakes Highway District

### **1. Call to Order – Jim Mangan, Chair**

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Mangan at 1:30 p.m.; he noted there was a quorum.

### **2. Changes to the Agenda and Declarations of Conflicts of Interest**

**Mr. John Austin moved to approve the agenda as presented. Mr. Terry Werner seconded the motion which passed unanimously.** No declarations of conflict were declared.

### **3. Approval of June 14, 2018 KMPO Board Meeting Minutes**

**Vice Chair Kackman moved to approve the minutes of the June 14, 2018 KMPO Board meeting. Mr. Rod Twete seconded the motion which passed unanimously.**

### **4. Public Comments (limited to non-agenda items 3 minutes)**

There were no public comments.

### **5. KCATT Recap & Recommendations – Eric Shanley**

#### a. Recap of Activities – June 2018

KCATT Chair, Eric Shanley, Lakes Highway District, reported construction projects as the main topic of their June meeting and noted the impact to the traveling public.

b. Regional Non-Motorized Transportation Plan Update - Recommendation

Mr. Shanley commented on the update to the Regional Non-Motorized Transportation Plan and said it would be a useful tool in the future. KCATT recommended the KMPO Board approve the Regional Non-Motorized Transportation Plan Update. The Board had no questions.

Mr. Bob Bingham noted Kootenai County's attorney had advised them of a change to Idaho legislation earlier this year. As of July 1<sup>st</sup>, any agenda requiring a vote must be identified on the agenda as an action item. Any items added to the agenda, cannot be voted on until the meeting has been properly noticed and action items properly identified.

A number of the Board members stated their jurisdiction had implemented the change.

Chair Mangan noted the requirement.

Mr. Miles said the change would be implemented and the action items properly identified.

Mr. John Austin advised that the Board table approval of the Regional Non-Motorized Transportation Plan Update until the item has been appropriately identified as an action item.

Mr. Bingham noted the agenda had several action items.

Mr. Miles stated he had received no notification of the legislative change. He proposed adjourning the agenda until the August meeting so the action items could be properly labeled. The meeting had been properly noticed.

Chair Mangan said the scheduled presentations could be deferred until the August meeting.

**6. Next Meeting – August 9, 2018**

**7. Adjournment**

**Mr. Rod Twete moved to adjourn the July 12, 2018 meeting. Mr. Bob Bingham seconded the motion which passed unanimously.**

The regular meeting was adjourned at 1:41 p.m.

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Recording Secretary