



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting
September 13, 2018 1:30 pm
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Jim Mangan, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest**
- 3. Approval of August 9, 2018 Meeting Minutes – *Action Item***
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Eric Shanley**
 - a. Recap of Activities – August 2018
 - b. FY 2019 Unified Planning Work Program (UPWP) Recommendation – *Action Item*
 - c. FY 2019-2025 Transportation Improvement Program (TIP) Recommendation – *Action Item*
- 6. Administrative Matters**
 - a. August 2018 KMPO Expenditures & Financial Report – *Action Item*
 - b. 2018-2022 KMPO Transportation Improvement Program – *Action Item*
 - a. Amendment #9 KN 20352 U.S. 95, Junction with SH-53 Project - FY 2019 increase in State Funds
 - b. Amendment #10 KN18716 Spokane River Bridge and KN 20094 French Gulch Fernan Hill Advance funding into 2018
 - c. FY 2018 Unified Planning Work Program Year End Reconciliation – *Action Item*
- 7. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Transit Update Presentation – Jody Bieze/Amber
 - b. Coeur d Alene Tribe Rural Transit Report – Alan Eirls
- 8. Other Business**
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – October 11, 2018**
- 12. Adjournment**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
September 13, 2018
Post Falls City Council Chambers, City Hall, First Floor
Post Falls, Idaho

Board Members in Attendance:

James Mangan, Chair	Worley Highway District
Jim Kackman, Vice Chair	Coeur d'Alene Tribe
John Austin	East Side Highway District
Bob Bingham	Kootenai County
Lynn Borders	City of Post Falls
Dick Panabaker	City of Hayden
Monty Montgomery, Alternate	Lakes Highway District
Dan Gookin	City of Coeur d'Alene

Board Members Absent:

Vic Holmes	City of Rathdrum
Terry Werner	Post Falls Highway District
Rod Twete	Lakes Highway District
Damon Allen	Idaho Transportation Department, Dist. 1

Staff Present:

Glenn Miles	Executive Director
Kelly Lund	Executive Secretary

Attendees:

Donna Montgomery	KMPO Volunteer
Eric Shanley	Lakes Highway District
Alan Eirls	Citylink and CdA Casino
Bill Roberson	Idaho Transportation Department Dist. 1
Robert Palus	City of Post Falls
Amber Conklin	Kootenai County (employee)
Kim Riley	Kootenai County (employee)
Corinne Johnson	Worley Highway District
Diane Fountain	Lakes Highway District
Kevin Howard	Worley Highway District
Alan Soderling	City of Hayden

1. Call to Order – Jim Mangan, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Jim Mangan at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest

Mr. Dick Panabaker moved to approve the agenda as presented. Mr. Lynn Borders seconded the motion which passed unanimously. No declarations of conflict were declared.

3. Approval of August 9, 2018 KMPO Board Meeting Minutes

Mr. Bob Bingham moved to approve the minutes of the August 9, 2018 KMPO Board meeting. Mr. Dick Panabaker seconded the motion which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Eric Shanley

a. Recap of Activities – August 2018

KCATT Chair, Eric Shanley, Lakes Highway District, reported the August KCATT meeting focused on the following two agenda items:

b. FY 2019 Unified Planning Work Program (UPWP) Recommendation – **Action Item**

Mr. Shanley commented on work included in the Unified Planning Work Program (UPWP). KCATT recommended the KMPO Board adopt the FY 2019 UPWP.

c. FY 2019-2025 Transportation Improvement Program (TIP) Recommendation – **Action Item**

Mr. Shanley commented on the annual update to the Transportation Improvement Program (TIP). KCATT recommended the KMPO Board adopt the FY 2019-2025 TIP.

Mr. Bingham noted the bullet points under the Unfunded Needs in Transportation Planning section of the UPWP. Specifically, the development on the Rathdrum Prairie. He questioned if the County should be addressing setbacks.

Mr. Miles said, as a collaborative effort, the multi-jurisdictional corridors were inked by the KMPO Board. Individual jurisdictions made a commitment to protect the setbacks. He suggested Mr. Bingham discuss the matter with the County's Community Development Director, David Callahan.

Mr. Bingham noted the UPWP stated KMPO was responsible for monitoring the potential implementation of a Regional Public Transportation Authority. He understood the County Commissioners had previously declined to put the matter to the voters.

Mr. Miles explained the recommendation for KMPO to monitor the potential implementation of a Regional Public Transportation Authority was made part of the Regional Public Transportation Plan by a consultant and adopted by the KMPO Board. The recommendation will remain in the UPWP as an activity until such time it is removed from the Plan.

Mr. John Austin moved to approve the FY 2019 Unified Planning Work Program (UPWP). Vice Chair Jim Kackman seconded the motion which passed unanimously.

Mr. Miles commented on transportation, growth and development. He referred to the TIP and noted the investments that will be made in Kootenai County over the next four years.

Mr. Bob Bingham moved to approve the FY 2019-2025 Transportation Improvement Program. Mr. Lynn Borders seconded the motion which passed unanimously.

6. Administrative Matters

a. August 2018 KMPO Expenditures & Financial Report – **Action Item**

Mr. Lynn Borders moved to approve the expenses for August 2018. Mr. Bob Bingham seconded the motion which passed unanimously.

b. 2018-2022 KMPO Transportation Improvement Program – **Action Item**

a. Amendment #9 KN 20352 U.S. 95, Junction with SH-53 Project - FY 2019 increase in State Funds

b. Amendment #10 KN18716 Spokane River Bridge and KN 20094 French Gulch Fernan Hill Advance funding into 2018

Mr. Miles explained agenda items 6.b.a. and 6.b.b. and noted FY 2018-2022 TIP Amendments #9 and #10 were administrative amendments; no action was required from the Board.

c. FY 2018 Unified Planning Work Program Year End Reconciliation – **Action Item**

Mr. Miles explained the necessity for the FY 2018 UPWP year-end reconciliation and noted the new budgeted amounts for the end of the year; the overall budget remains the same.

Mr. John Austin moved to approve the FY 2018 Unified Planning Work Program Year End reconciliation. Mr. Bob Bingham and Mr. Lynn Borders seconded the motion which passed unanimously.

7. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Update Presentation – Jody Bieze/Amber Conklin

Ms. Amber Conklin commented on the status of the Transit Center; Kootenai County hired Coffman Engineering as the architect, a project manager through Hill International and expects to move forward with a Notice to Proceed with LaRiviere Inc. once they receive a preliminary construction schedule. The Ring-a-Ride program continues to grow. Ms. Conklin introduced a new staff member, Kim Riley, and noted an additional staff member will begin September 24th. She reviewed their ridership report.

b. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls

Mr. Alan Eirls reported a quiet month; there were no accidents. A Request for Proposal for rural buses has been posted and is expected to come down September 24th; eight new buses will be ordered over the two-year term. They have closed the bid and hired someone for outside maintenance around the facility. The bid for the supervisor vehicle has closed; the vehicle has been ordered and is expected to be delivered in December. The utility vehicle bid has been awarded but is pending approval. The inside maintenance bid is pending; as there was only one bid received, the bid may go out again. He noted one incident related to a fast stop of the bus to avoid hitting an elk; the Tribe is working on a firm policy related to the wearing of seat belts by those who ride their buses.

8. Other Business

There was no other business before the Board.

9. Director's Report (written report included in Board packet)

Mr. Miles thanked those who attended the August ITD Board meeting. He had recently met with the Coeur d'Alene Area Economic Development Corporation (EDC) Board of Directors to discuss projects in the TIP, forecasts for the future, growth and congestion. The Coeur d'Alene Airport Master Plan is wrapping up; the FAA has agreed that both the Huetter Corridor and Ramsey Road extension projects can remain in their planned locations. Mr. Miles noted he had been receiving a number of calls from the development community about area projects and when they were expected to occur; he explains the timing of projects is related to funding. The State of Idaho has been notified they will receive \$33 million from the annual appropriations bill for transportation; the City of Dalton Gardens will receive a rebate for preliminary engineering and design on the 4th Avenue – Hanley to Prairie Avenue project.

10. Board Member Comments

The Board provided no additional comments.

11. Next Meeting – October 11, 2018

12. Adjournment

There being nothing further before the Kootenai Metropolitan Planning Organization Board, Chair Mangan adjourned the September 13, 2018 meeting without objection.

The regular meeting was adjourned at 2:16 p.m.

Recording Secretary