



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting
March 14th, 2024 1:30 pm
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order** – Graham Christensen, Chair
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval of February 8th, 2024 Meeting Minutes – Action Item**
- 4. Public Comments** (limited to 3 minutes per person)
- 5. KCATT Recap & Recommendations – Michael Lenz, KCATT Chair**
 - a. Recap of Activities –February 2024
- 6. Administrative Matters**
 - a. February 2024 KMPO Expenditures–**Action Item**
 - b. March Financial Snapshot- status report
 - c. KMPO 2024-2030 Transportation Improvement Program (TIP) Amendment Requests:
 - i. TIP Amendment #1-Amending 6 Projects to realign funding
 - ii. TIP Amendment #2-Amending 1 Project KN 19955 Funding Phase reallocation
 - iii. TIP Amendment #3-Amending Project KN 19288and KN 24306 Funding Phase reallocation and delay
 - iv. TIP Amendment #4-Amending Project KN 12310 and KN 22770 Funding Phase reallocation and increase
- 7. Other Business**
 - a. Local Government Transportation Program – Status Report
 - b. Future Transportation Project Funding Levels
- 8. Public Transportation (Informational Items Provided to KMPO)**

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 - a. Kootenai County Transit Report – Kootenai County Public Transportation Staff
 - b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting** – April 11th, 2024
- 12. Adjournment**

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION
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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
March 14, 2024
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

Board Members in Attendance:

Graham Christensen, Chairman	East Side Highway District
Bruce Mattare, Vice Chairman	Kootenai County
Thomas Shafer	City of Hayden
Jeff Tyler	Post Falls Highway District
Phil Cooper	Worley Highway District
John Hodgkins	City of Rathdrum
Jim Kackman	Coeur d'Alene Tribe
Nathan Zeigler	City of Post Falls
Steve Adams	Lakes Highway District

Board Members Absent:

Damon Allen	Idaho Transportation Department, District 1
Dan Gookin	City of Coeur d'Alene

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kate Williams	Administrator

Attendees:

Chad Ingle	Citylink - Kootenai County
Kevin Jump	City of Rathdrum
Rob Palus	City of Post Falls
Angela Comstock	JUB
Michael Lenz	Post Falls Highway District
Laura Winter	Ruen Yeager
Angela Sieverding	East Side Highway District
Kevin Jump	City of Rathdrum
Bill Brizee	Citizen
Jeff Caulder	Citizen

- 1. Call to Order** – Graham Christensen, Chair
The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chairman Graham Christensen at 1:30 p.m.
- 2. Changes to the Agenda and Declarations of Conflicts of Interest**
No conflicts of interest were declared. Mr. Christensen called to approve the agenda as is, which passed unanimously.
- 3. Approval of February 8th, 2024 Meeting Minutes – Action Item**
Mr. Christensen called to entertain a motion to approve the meeting minutes.

Mr. Jim Kackman moved to approve the meeting minutes from February 8th, 2024. Mr. Bruce Mattare seconded the motion, which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

Bill Brizee, Kootenai County resident, presented the resolution he drafted to the Board, which would have ITD release control of traffic signal timing to local authorities in Kootenai County. He stated that he had met with various local groups and authority figures to discuss his resolution and felt he was met with positive support. Mr. Brizee stated that he would like to follow up on what it would take to create an intergovernmental agency agreement for traffic signals. In conclusion, Mr. Brizee would like to have Rathdrum, Dalton Gardens and Post Falls city councils look over his resolution, as well as the KMPO board, and collaborate to discuss this further.

Jeff Coder [*spelling of name unknown, did not sign in to meeting*] stated he wanted to follow up on Mr. Brizee's statement about how there must be a better way to get the traffic under control and have the lights timed better to benefit the citizens of Kootenai County.

5. KCATT Recap & Recommendations – Michael Lenz, Chairman

a. Recap of Activities –February 2024

Mr. Michael Lenz, Post Falls Highway District, provided a brief highlight of what the February KCATT meeting had included. ITD reported the Pleasant View Rd./SH-53 Interchange is to go out for bid this spring; City of Coeur d'Alene has chip seals planned for Sherman Ave., Northwest Blvd. and the Riverstone area that they will try and complete outside of business hours to keep the traffic impacts to a low. City of Post Falls reported that the Spokane St. rehabilitation project is currently out for bid, and their transportation master plan update is ongoing. Mr. Lenz also reported how the KCATT members will be meeting with Ali Marienau, KMPO, to update the federal functional classification map for Kootenai County. Lastly, Mr. Lenz mentioned, on behalf of Mr. Glenn Miles, that a routing slip had been introduced in the legislature, which would move the Strategic Initiative Funds Program from ITD to LHTAC; there will more information to come on that decision.

6. Administrative Matters

a. February 2024 KMPO Expenditures – Action Item

Chairman Christensen called to entertain a motion to approve the February expenditures.

Mr. Bruce Mattare moved to approve the February 2024 KMPO Expenditures. Mr. Steve Adams seconded the motion, which passed unanimously.

b. March 2024 Financial Snapshot

Mr. Miles reported KMPO is sitting in a good position with all accounts, as the reimbursement for February was received in a timely manner. KMPO expenditures are on track, and the organization, overall, is in good standing.

c. KMPO 2024-2030 Transportation Improvement Program (TIP) Amendment Requests

i. TIP Amendment #1 Amending six Requests by ITD and LHTAC to realign funding:

- Reduce budget to match needs, with the offset going to KN24395/24396 (other Leading Idaho projects) for key number 23607 (I 90, SH 41 TO US 95, KOOTENAI CO).
- Remove additional RW/PE funds that are not needed on the project from key number 23607 (I 90, SH 41 TO US 95, KOOTENAI CO).
- Increases costs by \$100k in State funds for additional PE for key number 22770 (SH 54, SH 41 TO N GREYSTONE RD, KOOTENAI CO)
- Increases cost by \$750k for additional PE, PC, and UT, offset from the Statewide Balance: UT = \$500k PC/PE = \$250k for key number 10005 (SH 53, PLEASANT VIEW IC, KOOTENAI CO)

- Increases cost by \$800k for additional PC for design, offset from the Statewide Balance for key number 23649 (I 90B, POST FALLS BUSINESS LOOP, POST FALLS)
 - Increases \$250k PC to cover cost increases, offset from KN 19530 & 23092, for key number 22892 (STC-5751, OLD HWY 95; UPRR BR REPLACEMENT, LAKES HD).
- ii. TIP Amendment #2 Amending one Project KN 19955 Funding Phase reallocation
- ITD and LHTAC are requesting modifications to the recently approved 2024-2030 Transportation Improvement Program (TIP). These Amendments modify KN 19955 (SMA-7515, CHASE RD BNSF RRX 095918N, CITY OF POST FALLS) by adjusting the Urban Balancing Committee funding allocation of \$310,000 in PC, to PL in the amount \$10,000 and to PE in the amount of \$300,000. The funding adjustments are being provided for FY 2024.
- iii. TIP Amendment #3-Amending Project KN 19288 and KN 24306 Funding Phase reallocation and delay
- ITD and LHTAC are requesting modifications to the recently approved 2024-2030 Transportation Improvement Program (TIP). The first amendment modifies KN 19288 (STC-5708, BECK RD; SELTICE WAY TO PRAIRIE AVE, POST FALLS HD) by decreasing phase CC and increasing CE/CL/CN for the same project. The second amendment modifies KN24306 (I 90, SH 41 TO US 95 - EAST, KOOTENAI CO) by delaying CN from FY 2024 to FY 2027. The funding adjustments are being provided for FY 2024.
- iv. TIP Amendment #4-Amending Project KN 12310 and KN 22770 Funding Phase reallocation and increase.
- ITD and LHTAC are requesting modifications to the recently approved 2024-2030 Transportation Improvement Program (TIP). The first amendment modifies KN 12310 (SMA-7905, RAMSEY RD; WYOMING AVE TO LANCASTER RD) by reallocating obligated right of way funds from RW to Land Purchase (LP) in the amount of \$833,000 for the same project. The second amendment modifies KN22770 (SH 54, SH 41 TO QUAIL RUN COURT, KOOTENAI CO) by adding \$4,000,000 in available FY 2024 STBG-State Highway funds to the existing project CN. Funding adjustments for these projects are being provided for FY 2024.

7. Other Business

a. Local Government Transportation Program – Status Report

Mr. Miles reported that KMPO had been informed that Post Falls and Coeur d’Alene received their state and local agreements and approved them for their projects. The Post Falls project is the Spokane Street rehab project, and Coeur d’Alene’s project is to upgrade signals on Government Way from Harrison Ave. up to Prairie Ave.

b. Future Transportation Project Funding Levels

Mr. Miles reported on memo 7b of the packet, which outlined the function of KMPO in regards to facilitating funding of local projects and the coordination that occurs with other MPOs within the state. The KMPO board prioritizes projects submitted by local agencies, these projects are then added to the program, and funding is allocated for the six years (or less) that project will be in the program. The balance of projects needing funding and space to add new projects is very dependent on the amount of money available. If a project is delayed and stays on the program longer, thus absorbing more funds, this decreases the number of new projects that can be added. Mr. Miles suggested that there needs to be a way of making sure there is a plan for projects that are delayed within the program and thus absorbing funds. KMPO’s portion of Idaho funding is about \$1.6 million a year. If those funds are not obligated for the designated projects, KMPO loses those funds, and they go back to ITD for statewide funding. When this happens, it makes it impossible to get projects back into the program. Mr. Miles urged the Board to make sure that local agencies are paying attention to things that may be off track on a project and figure out what can be done to get it back on track. Mr. Miles asked the Board for comments or questions. Mr. Steve Adams, Lakes Highway District, asked if Mr. Miles suggestion for keeping local agencies accountable for project lag time would be made into a policy. Mr. Jeff Tyler, Post Falls Highway District, asked if this discussion would go to KCATT; Mr. Miles responded that any new policy will go to KCATT for input and then come back before the board for adoption. Chair Christensen asked if other MPOs around the state are doing the same in terms of creating a policy; Mr. Miles responded that, yes, the other MPOs are working on it, as well.

Some discussion occurred over the process of funding around the state with other MPO's and the various collaborations that happens.

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Report – Kootenai County Public Transportation Staff

Mr. Chad Ingle, Kootenai County Public Transportation, reported that ridership was up 7% from this month last year. Paratransit was down 15% year over last year for the month, but up 16% for the fiscal year. Mr. Ingle reported that they are currently working on disposition of buses (three paratransit buses are to be sold; one to be donated to veteran's services, per their Board's recommendation). They are also working on their Program of Projects (POP), with the fiscal year 2024 apportionments from FTA. The POP will go before the Board of County Commissioners (BOCC), followed by a public hearing, which will be a noticed in the paper. Once that is completed, the POP will be added into KMPO's TIP and the STIP. Mr. Ingle reported that they have finished their Drug and Alcohol Management information update ahead of time. Now, they are focused on their triannual review visit on April 17th. They are also updating their Public Transportation agency safety plan, which will also go before the BOCC for approval. Lastly, Mr. Ingle noted they are working on updating their transit asset management plan; once completed, it will be provided to KMPO and ITD.

b. Coeur d'Alene Tribe Rural Transit Report

Mr. Ingle also reported on behalf of Mr. Alan Eirls and the Coeur d'Alene Tribe. He stated that the Tribe is working on Requests for Proposals (RFP) for the purchase of buses; they have completed their Drug and Alcohol Management reporting, as well. Mr. Tyler asked if Mr. Ingle had any insight into why there has been an increase in ridership this year. His response was that people are out and about more in the community, particularly with Citylink south.

9. Director's Report (written report included in Board packet)

Mr. Miles reported that the MOU between ITD and KMPO is on a FHWA-imposed completion deadline of July 30th. Mr. Miles also provided an update on the INRIX data, which is back up and running online and is being added to the KMPO website on a daily and weekly report basis. KMPO has 41 licensed corridors that INRIX provides data on. Mr. Miles gave a review of the performance on these main corridors. He pointed out how, on an individual level, most of the intersections' performance looks decent; however, it's the bigger picture, looking at the whole corridor's level of service, which reflects people having to wait on lights, leading to backups and accidents happening, due to human behaviors (running lights, hanging out in intersections to turn, speeding etc.). He reminded the Board that these reports are all available and can be reviewed in-depth on the KMPO website. There was some discussion around seasonal influxes of traffic and how roads are designed with 20-year plans/visions in mind. Mr. Tyler and Mr. Miles discussed the new light at Hanley Ave./Poleline Ave. and Huetter Rd. and how data from that newly added light should be available soon to show the impact it has had on the flow of traffic on Poleline Ave.

10. Board Member Comments

- Mr. Jeff Tyler, Post Falls Highway District, commented that he would like to see more discussion about the suggestions Mr. Brizee had about traffic signal timing. He is in support of this being added to a future

KMPO agenda for discussion. He also reported that the Associated Highway Districts of Kootenai County had elected Graham Christensen as their chairman in February 2024. The AHDKC also made an update to their highway standards to reduce regulations in order to make improvements on private roads that have an unmaintained right of way. Mr. Tyler also noted that he had helped draft Bill 1320, which would change code 40-202, section 3 to allow work to be done in a 24-month window on private road ways without the highway district having to maintain the road indefinitely.

- Mr. Tom Shafer, City of Hayden, asked about the state’s intentions with the Huetter Bypass. Mr. Miles said that the Bypass is in the 20-year transportation plan that was adopted in 2009, and each version since then. It is also included on the Federal Functional classification system as a National Highway System route and future highway system route. ITD set aside \$4 million to begin environmental efforts for the corridor, and they are currently working on the Rathdrum Prairie Planning & Environmental Linkages (PEL) study to understand the impacts of the bypass, as well as additional needs across the prairie. In short, it is still in the 20-year plan and things are still in the works to complete the environmental clearance before it’s able to be funded for construction.
- Mr. Phil Cooper, Worley Highway District, expressed interest in hearing a discussion on Mr. Brizee’s draft resolution.
- Mr. Steve Adams, Lakes Highway District, expressed interest in hearing a discussion on Mr. Brizee’s draft resolution.
- Chair Christensen, East Side Highway District, commented that what Mr. Brizee was suggesting sounds like a traffic management center, without the center. He also wanted to point out the limit of authority that the KMPO board has in making these kinds of decisions and that he felt it would be important to get ITD’s perspective on this via a discussion with board member Damon Allen before adding an item to a board meeting agenda.
- Mr. Jim Kackman, Coeur d’Alene Tribe, reiterated chairman Christensen’s perspective about the limits of the KMPO board on signal timing issues and how it seems like a proposal to divide up the traffic signal synchronization from one entity, ITD, to each jurisdiction and how that seems like more moving pieces to coordinate effectively.

11. Next Meeting – April 11th, 2024

Chairman Christensen motioned to adjourn the regular meeting of the Kootenai Metropolitan Planning Organization Policy Board, and with no objections, the meeting was adjourned at 2:30 p.m.

Signature on File

Recording Secretary