



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting

May 9th, 2024 1:30 PM

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

1. **Call to Order – Graham Christensen, Chair**
2. **Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
3. **Approval of March 14th, 2024 Meeting Minutes – Action Item**
4. **Public Comments** (limited to 3 minutes per person)
5. **KCATT Recap & Recommendations – Robert Palus**
 - a. Recap of Activities –April 23, 2024 meeting
 - b. Recommendation on limiting STBG Urban Projects to 15% Total Project Cost increases
6. **Administrative Matters**
 - a. March and April 2024 KMPO Expenditures and Financial Recap – **Action Item**
 - b. KMPO 2024-2030 Transportation Improvement Program (TIP) Amendment Requests: **Notification**
 1. #5 - Request by ITD to Advance Construction on KN 21935 to FY 2024 and increase funding
 2. #6- Request by ITD to add new project KN24395 U.S. 95/I-90 Interchange (See Item 7b)
 3. #7- Request by ITD to modify funding source for design funds (PC) of KN 23607 I-90 SH41-US 95
 4. #8- KMPO request to create a Stand-alone Project KN 24398 Prairie Trail Underpass
 5. #9- KMPO request to amend current project KN 24398 Prairie Trail Underpass RW to PC
7. **Other Business**
 - a. Local Government Transportation Program – **Status Report**
 - b. TIP Amendment #6 Request to Add U.S. 95 Interchange Project to 2024 Program-**Action Item**
 - c. KMPO 2024 Call for STBG - Large Urban Projects- **Action Item**
8. **Public Transportation (Informational Items Provided to KMPO)-Informational**

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 - a. Kootenai County Transit Report – Kootenai County Public Transportation Staff
 - b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls
9. **Director's Report** (written report included in Board packet)
10. **Board Member Comments**
11. **Next Meeting – June 13th, 2024**
12. **Adjournment**

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION
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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
May 9, 2024
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

Board Members in Attendance:

Bruce Mattare, Vice Chairman	Kootenai County
Thomas Shafer	City of Hayden
Jeff Tyler	Post Falls Highway District
Phil Cooper	Worley Highway District
John Hodgkins	City of Rathdrum
Graham Christensen, Chairman	East Side Highway District
Steve Adams	Lakes Highway District
Damon Allen	Idaho Transportation Department, District 1

Board Members Absent:

Dan Gookin	City of Coeur d'Alene
Jim Kackman	Coeur d'Alene Tribe
Nathan Ziegler	City of Post Falls

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kate Williams	Administrator

Attendees:

Chad Ingle	Citylink - Kootenai County
Rob Palus	City of Post Falls
Angela Sieverding	East Side Highway District
Bill Brizee	Citizen
Monty Montgomery	Citizen
Donna Montgomery	Citizen

1. Call to Order – Graham Christensen, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chairman Graham Christensen at 1:31 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest

No conflicts of interest were declared. Mr. Christensen called to approve the agenda as is, which passed unanimously.

3. Approval of March 14th, 2024, Meeting Minutes – Action Item

Mr. Christensen called for a motion to approve the March meeting minutes.

Mr. Jeff Tyler, PFHD, called to amend the minutes to have the name of the citizen that had made a public comment to be recorded as "Jeff Coder". Mr. Tyler also asked to change a reference in his member report (page 5) to the "Associated Highway Districts of Kootenai County" not IAHD. The amendments were noted by Ms. Kate Williams, KMPO, to be made to the official minutes.

Mr. Bruce Mattare motioned to approve the minutes with the amendments. Mr. Phil Cooper seconded the motion, which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

Bill Brizee, Kootenai County resident, thanked ITD for resynchronizing the traffic lights on US-95, which has led to improved traffic flow. However, he noted there are still things that need tweaking based on comments he received in a Facebook group focused on voicing traffic concerns around the area. He provided one example at Hanley Avenue, where the northbound and southbound turn signals turned green simultaneously even though the left turn lane was empty, preventing continuous traffic flow. He believes more coordination is still needed to optimize traffic flow.

5. KCATT Recap & Recommendations – Robert Palus, Vice-Chairman

a. Recap of Activities from April 23rd, 2024 meeting– Mr. Palus, City of Post Falls, reported on the updates the KCATT members had given from their jurisdictions. ITD has several projects underway: SH- 53/Pleasant View Rd. Interchange project is almost ready for advertisement, with construction beginning in 2025; the I-90 TECM project (I-90 widening from SH-41 to US-95) is also almost ready for advertisement this fall, with construction starting in 2025, and taking three years to complete. Lakes Highway District will be moving their administration staff to their new operations center at Garwood in June. Post Falls Highway District has started their repair and maintenance work on the Spokane Street Bridge. The city of Post Falls is looking to start their portion of the Spokane Street project in July, in alignment with ITD and Post Falls Highway District; the project will include some additional paving up to Seltice Way and will not impact the I-90/SH-41 interchange project traffic flows.

Mr. Palus also reported that KCATT had discussed how to classify the 86 miles of US Forest Service roads that are classified as minor collector roads on the Federal Functional Classification map; the decision was made to leave these roads on KMPO’s map and see what the Federal Highway Administration’s final decision is on them being included. KCATT is anticipating having a final version of the FFC map to review at the June KCATT meeting. Mr. Palus reported that there will be a call for STBG Urban Projects from KMPO in July; project applications will be due in August. There was discussion to establish a 15% cap on project cost increases over the life of the project. ITD also announced that the ITD Board will be meeting at District 1 for their board meeting and a workshop in July. After the meeting, HDR gave a presentation to KCATT on the status of the Rathdrum Prairie PEL study and the level 1 alternatives that had been identified thus far in the study.

b. Recommendation on limiting STBG Urban Projects to 15% Total Project Cost Increase

Mr. Palus brought before the board for consideration the recommendation, which KCATT had unanimously agreed upon, to limit STBG Urban project increases to 15% of the total project cost. A memo by Mr. Miles was provided in the Board packet. The recommendation is for a policy that would set limits on project spending to no more than a 15% cost increase over the total project cost; anything more would be borne by the local jurisdiction. There would be some flexibility in this policy; the KMPO Board and Urban Balancing Committee will be willing to look at potentially funding up to 150% increase in project cost, above and beyond the annual inflation cost of 2% already assumed. This policy will be voted on by the board later on, under item 7c.

6. Administrative Matters

a. March and April 2024 KMPO Expenditures and Financial Recap – Action Item

Mr. Miles presented the financial reports from March 2024 and April 2024 and stated that KMPO was in good standing for the month of May, as well. Reports were provided in the Board packet for transaction review. Mr. John Hodgkins, City of Rathdrum, inquired about a charge; Mr. Miles provided clarification. Chairman Graham Christensen asked for a motion to approve the financial reports as presented. **Mr. Bruce Mattare made the motion to approve the March and April expenditures; Mr. Steve Adams seconded the motion, which passed unanimously.**

b. KMPO 2024-2030 Transportation Improvement Program (TIP) Amendment Requests: Notification

1. #5 - Request by ITD to Advance Construction on KN 21935 to FY 2024 and increase funding

The amendment modifies KN 21935 (I-90 Coeur d'Alene River Bridge) to advance construction funding to FY 2024 in the amount of \$8,667,000 and increases the overall project in the amount of \$2,643,000 by using State Bridge funds for project construction. Funding adjustments for this project are being provided for FY 2024 action to match the detailed estimate for award of Contract No. 8877.

2. #6- Request by ITD to add new project KN24395 U.S. 95/I-90 Interchange (See Item 7b)

3. #7- Request by ITD to modify funding source for design funds (PC) of KN 23607 I-90, SH41 to US 95

The amendment for KN 23607 (I-90, SH 41 to US 95) modifies the funding source for design funding in FY 2024 from State of Idaho, State Expansion & Congestion Mitigation \$2,000,000 to TECM Restricted Funding (Bond funds) in the amount of \$2,000,000, with no change in overall project lifetime cost in the amount of \$20,650,000 for project PC.

4. #8- KMPO request to create a Stand-alone Project KN 24398 Prairie Trail Underpass

The amendment includes KN 24398 ((Prairie Trail Underpass of Prairie Avenue (NHS7045)) by moving the underpass project from KN 23028 into its own project Key Number. There are no changes in the current design, concept, scope, or budget to the original project.

5. #9- KMPO request to amend current project KN 24398 Prairie Trail Underpass RW to PC

The amendment includes KN 24398 Prairie Trail Underpass of Prairie Avenue (NHS7045) by moving the currently approved RW funds in the amount of \$100,000 to PC to cover the negotiated cost estimate and provide for contingencies during design. Due to recent developer agreements, no right of way funds will be required for this project. There are no changes in the current design, concept, scope, or budget to the original project.

7. Other Business

a. Local Government Transportation Program – Status Report

Mr. Miles reported that two projects were approved and are moving forward: City of Post Falls's Spokane Street Pavement Project; City of Coeur d'Alene's project will change out the traffic signals on Government Way, from Harrison Ave. to Prairie Ave., and will be replaced with ones that have progression capability.

b. TIP Amendment #6 Request to add U.S. 95 Interchange Project to 2024 Program – Action Item

ITD requested to add the US 95 Interchange Reconstruction project to the 2024-2030 program (KN 24395). The project scope includes US 95 from Emma Ave. to Cherry Lane as the north-south limits. In the packet, the board received the public comment notice that was posted online on the KMPO website, as well as in the CDA Press, twice. Some rights of way will need to be purchased. The project is estimated at \$80 million; engineering would begin in 2024, right of way acquisition in 2025, and construction somewhere between 2026 and 2028. Mr. Miles reported that there had been no comments made during the 30-day public comment period and thus KMPO makes a recommendation that Amendment #6 be approved and added to the program. There was some discussion on funding; Mr. Miles stated that the project will be funded through various federal and state funds. Mr. Tom Shafer, city of Hayden, asked how many private properties will be impacted; Mr. Miles said that's still to be determined, since there is not a finalized design of the ramps. There is still a lot of design consideration that needs to take place. Mr. Christensen asked for clarification that the board wasn't directly approving this specific design for the project, just approving to add the project to the program; Mr. Miles concurred. **Mr. Jeff Tyler made the motion to approve the amendment; Bruce Mattare seconded the motion. This motion carried, unanimously.**

c. KMPO 2024 Call for STBG Large Urban Projects – Action Item

Surface Transportation Block Grants (STBG) is a federal funding program that is based on population. There are six MPOs in the state of Idaho, which all work together to score and fund projects on a prioritization rating system within the urbanized areas. Mr. Miles made reference to the discussion that was had at the April KCATT meeting about how there needs to be tighter parameters on projects. A cap of 15% on the cost overruns of projects that come out of the large urban funding pool was proposed; after that, local jurisdictions would need to be ready to contribute. Mr. Miles reported on how the process works to fit projects into the program; for the long-term, local jurisdictions need to be more aware that they need to have a plan outside of the urban balancing committee. Mr. Mattare commented that it would force agencies to think more in the planning phase. Mr. Miles noted that in the planning phase they need to use pretty loose numbers, but then in preliminary engineering (PE), they are able to get more down to the nitty gritty. Mr. Tyler asked if there were any significant changes to this process from previous years, and Mr. Miles said putting a spending cap on projects would be a new policy. Mr. Miles then elaborated about the need to end the idea of endless money coming in. Mr. Steve Adams asked if this policy would be legally binding, and Mr. Miles clarified that this policy would be more of a way to deny projects languishing and asking for more money repeatedly; it gives the KMPO Executive director the discernment to say there is no endless well for projects taking more than their share away from other projects in the program. Mr. Christensen asked to clarify how often there is a call for projects; Mr. Miles replied about every 5 years. Chairman Christensen asked the KMPO Board if they accepted the KCATT recommendation. **Mr. Steve Adams motioned to approve all six stipulations outlined in the STBG Grant Application memo (item 7c, included in packet for review); Mr. Phil Cooper seconded, and the motion carried, unanimously.**

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Report – Kootenai County Public Transportation Staff

Mr. Chad Ingle, Kootenai County Public Transportation, reported that the fixed route system was up 19% month over month and up 3% from April of last year. Paratransit had a 3% decrease last month, and a 14% decrease for the fiscal year. Mr. Ingle reported that they had gotten approval from the Board of County Commissioners (BOCC) to donate the decommissioned paratransit bus to the Veteran services. He then reported that they had a public hearing for their Program of Projects (POP) for 2024-2029 approved by the BOCC; the final draft had been sent to KMPO to be included in the TIP. The Triannual review was completed April 17th and 18th; it went well. The draft report will be sent May 23rd for review; the final report will come back June 28th, 2024. Kootenai County's Transit Asset Management Plan (TAMP) and Public Transportation Agency Safety Plan (PTASP) have been completed for their annual update; those have been sent over to KMPO and ITD.

b. Coeur d'Alene Tribe Rural Transit Report

Mr. Ingle also reported on behalf of Mr. Alan Eirls and the Coeur d'Alene Tribe. Mr. Eirls wanted to report that he will bring managers Chad Wells and Chris Biles to the next meeting for introductions.

9. Director's Report (written report included in Board packet)

Mr. Glenn Miles reported for the month of May that KMPO has had multiple requests for presentations to various groups in the area; six in the last two months. These public presentation opportunities are to inform and educate the public about transportation and its important role in our community. He reported that he and Ms. Marienau enjoy giving presentations and getting feedback about what the general public thinks the jurisdictions could be doing for the transportation system. KMPO is working on their MTP updates. KMPO is also working on the next Transportation Improvement Program (TIP) for 2025 through 2031, and should be getting a copy of a draft table of projects to the board in June. The KMPO TIP is currently around \$389 million over the next six years; that's probably going to go up around \$500 million by rolling up one more year, due to the projects on the interstate.

10. Board Member Comments

Mr. Tyler gave an update about the senate bill, SB 1320, he was working on. It passed the senate but didn't pass the house; it might be delayed a few years. He also had a question for Mr. Miles about updated numbers from the Huetter Rd. and Poleline Ave. intersection. Mr. Miles told him that KMPO is now pulling those numbers for it, but it is not operating at a service level A.

Mr. Damon Allen, ITD, made a comment about the summer timing plan going into effect on May 17th on US 95. Once ITD gets some runtime on the summer timing regimen, they will get a performance report with some recommendations. The ITD Board will consider funding going north on Spokane Street paving, in addition to Post Falls' project. He then gave clarification on the US 95 & I 90 Interchange project: the intersection was a part of a bond project; ITD did some traffic analysis and some engineering, and replacing the interchange at I 90 and 95 was the next priority. There are no construction funds for that project yet, but they want it added to the program so that they can get the design going. He then encouraged anyone in District 1 with traffic comments to reach out to their office directly, via phone or email.

11. Next Meeting – June 13th, 2024

Chair Christensen motioned to adjourn the regular meeting of the Kootenai Metropolitan Planning Organization Policy Board on May 9th, 2024, and with no objections. The meeting was adjourned at 2:17 p.m.

Signature on File

Recording Secretary